

**MINUTES OF THE BRIEFING MEETING HELD 27 AUGUST 2021 ON MICROSOFT TEAMS
PLATFORM**

Present

Mr G Mnisi (GM): TCTA Representative
Mr G Kgwele (GK): TCTA Representative
Mr P Motsamai (PM): TCTA Representative
Mr T Ngomane (TN): TCTA Representative
Mr M Keabetswe (MK): TCTA Representative

Apology

Mr S Kelefetswe (SK): TCTA Representative

Potential Bidders in Attendance

As per attendance register (attached Annexure A)

1. ADMINISTRATION

1.1 OPENING AND WELCOME

GM welcomed all present and declared the meeting opened.

1.2 ENROLMENT OF NAMES IN THE COMMENT BOX OF MICROSOFT TEAMS

Bidders in attendance were requested to enrol the names of their companies in the comment (or Chart) box of the Microsoft teams to assist the minutes-taking process.

2. SCOPE OF WORK

PM presented the comprehensive scope of work as in the presentation attached based on the published RFT, Annexure B.

3. PROCUREMENT AND TENDER PROCESS

Assisted by PM due to network challenges, GM gave a comprehensive presentation of the procurement matters of this tender as summarised in Annexure B.

4. QUESTIONS RAISED AND ANSWERS

The following questions were asked and responded to by TCTA.

QUESTIONS	TCTA'S RESPONSE
Are we not supposed to just present and not allow questions to be asked as the meeting is not compulsory?	Noting that the record the minutes of this meeting will be published, potential bidders present can ask questions and TCTA will respond accordingly.
In the technical evaluation criteria under Engineering, the theme 'Major Pump Stations (PS)' under definition of large is not meant to be restrictive but rather indicative.	If there is a matching experience in other themes that matches the dimensions indicated, such experience will be accepted. Correct, it meant to be indicative and not restrictive.
The closing date is the holiday. Are you going to issue the tender addendum to change the closing date?	Thanks very much, TCTA will issue the tender addendum to change the closing date and time to a normal working day.

5. CLOSURE

The briefing meeting was closed at approximately 11:36 AM.

ANNEXURE A- ATTENDANCE REGISTER AS PER COMMENT BOX OF MS TEAMS

NO.	BIDDER'S REPRESENTATIVE	BIDDER
1.	Gerrie le Roux	IX Engineers
2.	Francis Gibbons	Francis Gibbons (Independent Consulting Engineer)
3.	Jason Holder	Bosch Projects
4.	Nkagele Letsoalo	University of Pretoria-Enterprises
5.	Sharon Kraut	Civilchem Engineering Services
6.	Babalwa Mdutyulwa	Monde Consulting Engineers and Project Managers
7.	Lennard Coleske	Libratech Consulting
8.	Masodi Morutuli	V3 Consulting
9.	Kobus de Bruin	BMH Consulting
10.	Giel Bekker	Project Way
11.	Preshani Govinden	VST Consulting Engineers (Pty) Ltd
12.	Ebrahim Patel	EPCM Bonisana (Pty) Ltd.
13.	Chris Viljoen	SMEC
14.	Alex MOKGOATSANE	Kgobisa Projects
15.	Chuma Loyilane	Triviron Project Management
16.	Nontuthu Stuurman	Element Consulting Engineers (Pty) Ltd
17.	Sindiswa Tshabalala	Sindiswa Tshabalala <sindiswa@tsebatanks.co.za>
18.	Samora Machaba	Aseda Consulting Engineers (Pty) Ltd
19.	Nontobeko	Monde Consulting-Engineers
20.	Kelvin	Mzibani Consulting Engineers
21.	Ndileka Solomon	Ndlovu Engineering Techniks

ANNEXURE B-TENDER BRIEFING PRESENTATION