

26 February 2024

REF: RFB NO: 039/2023/EWSS/GRC/RFB

APPOINTMENT OF A SERVICE PROVIDER FOR THE PROVISION OF AN INTERGRATED GOVERNANCE, RISK AND COMPLIANCE (GRC) SERVICES FOR TCTA (TRANS CALEDON TUNNEL AUTHORITY) FOR A PERIOD OF FIVE YEARS.

ADDENDUM NO 2:

Herewith Addendum No 2 which forms an integral part of the above-mentioned tender. The Addendum deals with the following:

1. PRICING

Remove/Ignore the following sections in the RFB document:

- a. Section 7.6 of the RFB that reading as follows: Bidders to quote at the base price of R21 per 1\$ which will be used as an estimate for evaluation purposes and the actual price will be revised in line with Rate of Exchange (ROE) on the date of award and anniversary.
- b. Remove/ignore the statement that reads as follows: The quoted is used as an estimate for evaluation purposes and the actual price will be paid based on the Rate of Exchange (ROE) on the date of invoicing. Quote as per provisional exchange rate at R21 to the \$1 (this will be finalized at award) from Annexure D Pricing.
- c. Add to the RFB the following statement: Bidders are advised that their proposal should be concise and written in plain English and all prices quoted in South African Rand (ZAR).
- d. Bidders who fail to use the updated Pricing Schedule, attached as Annexure A: Pricing Schedule of this Addendum No 2, will be disqualified.

2. COMPANY EXPERIENCE AND KEY PERSONNEL FORMS

- a. The form has been amended to allow bidders to capture the resources' year experience. Refer to the new Annexure B, Form 2A, 2B and 2C of Addendum No 2
- b. Bidders to ignore Annexure B: Form 2A, 2B and 2C- - in the original RFB document.

3. Inclusion of the TCTA Compliance Universe

- a. The bidders to take note of the inclusion of the TCTA Compliance Universe. The Compliance Universe is containing information up to 30 September 2023.
- b. It is important for the bidders to note that this is a live document which is updated as and when new legislation is passed and the old one repealed.
- c. Refer to Annexure A of Clarification no 1 for the Compliance Universe.

4. User Licence requirements

- a. The number of licences has been amended. Bidders to take note that the IT Administrator user licence has been reduced to 1 for the Integrated GRC solution and we have included Compliance super user and departmental champion users, as reflected below. Have also added a description next each type of user.

Internal Audit

- i. **Internal Audit Super Users – 04** - these users are part of the Internal Audit department and should have access to all internal audit functionality.
- ii. **Internal Audit Super User Administrator: 01** - over and above the Super user access, this role will also manage and maintain user access to the Internal Audit data.
- iii. **Departmental Champion Users - 10** – This user (outside the Internal Audit dept.) will update progress / capture feedback on behalf of the department.

Risk Management

- i. **Risk Super Users – 04** - these users are part of the Risk Management department and should have access to all the Risk Management functionality.
- i. **Risk Super User Administrator: 01**- over and above the Super user access, this role will also manage and maintain user access to the Risk Management data.
- ii. **Departmental Champion Users - 14** - This user (outside the Risk Management dept.) will update progress / capture feedback on behalf of the department.

Compliance Management

- i. **Compliance Super User: 04-** these users are part of the Compliance Management department and should have access to all the Compliance Management functionality.
- ii. **Compliance Super User Administrator: 01-** over and above the Super user access, this role will also manage and maintain user access to the Compliance Management data.
- iii. **Departmental Champion Users - 12** (Updated to include dpt. champions). This user (outside the Compliance Management dept.) will update progress / capture feedback on behalf of the department.

IT Administrator- 01

- i. **IT Administrator – 01** - This user will provide technical support of the solution. 1 Administrator will be required for the integrated GRC Solution

Yours faithfully



Digitally signed by
Azwianewi Nelwamondo
Date: 2024.02.27
07:18:06 +02'00'

Azwi Nelwamondo

SENIOR MANAGER: PROCUREMENT

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ANNEXURE D: PRICING SCHEDULE

PROPOSED PRICING SCHEDULE

Bidders are required to submit a comprehensive financial proposal in line with the deliverables. Project duration is estimated to take a period of five years.

Price must be reflected Excluding and Including VAT

All prices must include all costs, in Rand Value

No	Description	Once-Off Costs	QTY	2023/2024	2024/2025	2025/2026	2026/2027	2027/2028	Total
1.	Supply of Integrated GRC Solution								
2.	Implementation								
3.	Training Session								
4.	Training: Numbers as per scope								
5.	User Support and solution maintenance								
6.	Licenses: As per scope								
7.	The bidder to specify any item to be billed that is not covered by the above items								

Sub-Total								
15% VAT								
Total (incl VAT)								

*All prices must include disbursements.
Prices must be firm and unconditional.
Price must be reflected Excluding and Including VAT*



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ANNEXURE B: FORM 2A- Project Manager

Bidders take note of updated form 2A_ Project Manager (Annexure B: personnel Integrated GRC solution experience, Form 2A- Project Manager - in the original RFB document.). The forms have been amended to capture the resources' years of experience. The old form had the following headings: Name of the Proposed Resource, Description of the integrated GRC Solution, Project cost and Client Reference Name and Contact details.

#	Name of the Proposed Resource	Company where resource worked as Project Manager	Start Date	End Date	Reference Name
1					
2					
3					
4					
5					
6					
7					
8					
9					



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ANNEXURE B: FORM 2B- Technical Expert

Bidders take note of updated form 2B_ Technical expert (Annexure B: personnel Integrated GRC solution experience, Form 2B- Technical Expert - in the original RFB document.). The forms have been amended to capture the resources' years of experience. The old form had the following headings: Name of the Proposed Resource, Description of the integrated GRC Solution. and Client Reference Name

#	Name of the Proposed Resource	Name of Company where Resource worked as Technical Expert	Start Date	End Date	Reference Name
1					
2					
3					
4					
5					
6					
7					
8					
9					



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ANNEXURE B: FORM 2C- Business Analyst

Bidders take note of updated form 2C_ Business Analyst (Annexure B: personnel Integrated GRC solution experience, Form 2C- Business Analyst - in the original RFB document.). The forms have been amended to capture the resources' years of experience. The old form had the following headings: Name of the Proposed Resource, Description of the integrated GRC Solution and Client Reference Name.

#	Name of the Proposed Resource	Name of the company where resource worked as Business Analyst	Start Date	End Date	Reference Name
1					
2					
3					
4					
5					
6					
7					
8					
9					