



I-TRANS-CALEDON TUNNEL AUTHORITY

INCWADI YOLAWULO YEPAIA NEPOPIA

**Ilungiselelwe ngokwecandelo 14 leMithetho yoPhuhliso
lokuFikelela kuLwazi i-Act 2 ka-2000 (njengokuba
itshintshiwe)**

INGQITYWE NGOMHLA KA:01/11/2023

IHLAZIYWE NGOMHLA KA: TBA/01/2025

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1. ULUHLA LWEZITHOMBE-ZINQAKU NEMIFANEKISO

“Ibhodi”	Ibhodi yoLawulo ye-TCTA;
“CEO”	Umpathi Omkhulu Osebenzayo
“DIO”	Isisekela Somphathi wolwazi
“IO”	Umpathi wolwazi;
“LHWP”	Iprojekthi yoManzi yeNtaba zaseLesotho;
“Umthunywa”	UMphathiswa weZobulungisa neNkonzo zoLungiso;
“PAIA”	UMthetho wokuKhuthaza ukufikelela kuLwazi No. 2 ka-2000 (njengoko uHlengwe);
“PAJA”	Umyalelo wokuphuhlisa uBulungisa boLawulo uMthetho 3 ka-2000
“PFMA”	UMthetho woLawulo lwezeMali zoLuntu No.1 ngo-1999 oququlelweyo;
“POPIA”	UMthetho wokuKhusela uLwazi lwabucala No.4 ka-2013;
“Umlawuli”	Umgqo-siseko woLwazi;
“TCTA”	I-Trans-Caledon Tunnel Authority.

2. INJONGO YALENCWADI YOLAWULO

Le ncwadi yolawulo ye-PAIA iluncedo kuluntu ukuba lukwazi:

- 2.1. ukujonga uhlobo lweenkcukacha ezinokuthi sele zikhona kwi-TCTA, ngaphandle kwesidingo sokungenisa isicelo esisemthethweni se-PAIA
- 2.2. ukuqonda indlela yokucela ukufikelela kwingxelo ye-TCTA.
- 2.3. ukufikelela kuzo zonke incukacha zonzibelelwano zabantu abaza kunceda uluntu ngeenkukacha abazilungiselela ukufikelela kuzo;
- 2.4. yazi zonke izisombululo ezikhoyo ezivela kwi-TCTA malunga nesicelo sokufikelela kwiirekhodi, ngaphambi kokuzisa umlawuli wolwazi okanye kwiNkundla;
- 2.5. yazi inkcazelo yeenkonzo ezifumanekayo kubasebenzisi boluntu kwi-TCTA, kunye nendlela yokufumana ukufikelela kwezo nkonzo;
- 2.6. Qonda umhlahlandlela wokusebenzisa i-PAIA, njengoko uhlaziyiwe nguMlawuli kunye nendlela yokufumana ukufikelela kuyo;
- 2.7. qinisekisa ukuba ukuba i-TCTA iya kucubungula ulwazi lobuqu, injongo yokucubungula ulwazi lobuqu kunye nenkcazo yeentlobo zabantu abanolwazi kunye nolwazi okanye iindidi zolwazi ezinxulumene noko;
- 2.8. yazi ukuba i-TCTA icwangcise ukungenisa okanye ukucubungula ulwazi lomntu ngaphandle koMntla weRiphabliki yaseMzantsi Afrika kwaye nabamkeli okanye iindidi zabamkeli abanokuthi banikwe ulwazi lomntu; kwaye

2.9. yazi ukuba i-TCTA inamanyathelo afanelekileyo okhuseleko ukuqinisekisa ukuba yonke into ifihlakele kakuhle, ubuqaqawuli kunye nokufumaneka kolwazi lomntu oluzakuqulunqwa.

3. UKUQALWA KWETRANS-CALEDON TUNNEL AUTHORITY

3.1. UKUQALWA KWE-TCTA

3.1.1. I-TCTA yasekwa ngo-1986 sisaziso sikaRhulumente ngama-2631 kwiGazethi kaRhulumente ngama-10545, ngomhla we-12 kuDisemba 1986, ukumisela imali kunye nokwakha i-Tunnel ehambisa amanzi eNtshona yeProjekthi yoMlambo weMithombo yamanzi yakwaLesotho (LHWP).

3.1.2. Ngo-1994, kwafunyanwa umyalelo wokufezekisa izibophelelo zemali zikaRhulumente waseMzantsi Afrika, ngokweSivumelwano malunga noMsebenzi waManzi waseLesotho Highlands, kwinxalenye yokuhanjiswa kwamanzi eLesotho.

3.1.3. Nge-24 Matshi 2000, Isaziso soMmiselo wasesimeni sahlengahlengiswa yiSaziso 277 kuGazethi kaRhulumente No 21017, ukuze sifake imiyalelo ka-1994 kwaye sivumele uNgqongqoshe, ngokweCandelo 24(d) lesaziso, ukuba anike imiyalelo kwi-TCTA ngokweCandelo 103(2) soMthetho weSizwe wamanzi (uMthetho 36 ka-1998)

3.1.4. I-TCTA yiNkampani yoLuntu yeShedyuli 2 ngokweMigaqo yoLawulo lweMali yoLuntu, i-1 ka-1999 (PFMA) kwaye ngokufanelekileyo ihlelwe njengequmrhu loluntu ngokwezemithetho ezihambelanayo. I-TCTA kufuneka ihambelane nawo onke amaxwebhu afanelekileyo kumaziko oluntu xa icubungula izicelo zokufikelela kolwazi kunye/okanye iingxelo.

3.2. UMBONO

Umqhubi ophambili wezoqoqosho oluzinzileyo lwendlela kunye nokhuseleko lwamanzi eMzantsi Afrika

3.3. UMSEBENZI

Ukucwangcisa, uxhaso-mali nokuphumeza iziseko zamanzi ezizinzileyo nezifikeleleka kalula.

3.4. IXABISO

3.4.1. *Ubuhle obugqwesileyo*

Sihlala sinikela okona kulungileyo, sivelisa umsebenzi omhle ngokukhawuleza, kwaye sicinga ngokutsha nangokuyila ukuphucula ukusebenza kwethu.

3.4.2. ***Ubuqaqawuli***

Siziphatha ngokunyaniseka kwaye asifihli nto, sikhuthaza intsebenziswano enenzuzo, senza lento esithi sizakuyenza, kwaye siyathenjwa kuba asikhethi cala sinabo nobudlelwane kuba sibambisene kwaye siyabonisana.

3.4.3. ***Intlonipho***

Siyavuma kwaye samkela ukungafani kwabantu, kwaye siyaphendula kwiimfuno zomnye nomnye kunye nezabathathi-nxaxheba boluntu lethu kunye nokusingqongileyo.

3.4.4. ***Ukubambana***

Sizinikele ngokubambisana kuba sinombono kunye neenjongo ezifanayo, umsebenzi oqeqeshiweyo wesebe, kunye nobambiswano, kwaye sinegalelo elihle kumakhono eqela, umoya, kunye nokuzinikela.

3.4.5. ***Ukukhula***

Sabelana ngolwazi ngokuzithandela, senza izinto ezintsha kwaye sebenza phambili ngokucebisa nakwizenzo zethu, kwaye sixhasa, sikhuthaza, kwaye sinike amathuba abantu ngamnye kunye nophuhliso lwamaqela.

3.5. **ISHISHINI LETHU**

Ishishini eliphambili le-TCTA kukuxhasa ngemali kunye nokwakha iziseko zamanzi amakhulu kazwelonke egameni leSebe leZizwe ngezoManzi noCoca.

4. **ISAKHIWO SE-TCTA**

I-TCTA iphethwe ngokupheleleyo yiSizwe, izinto ezenzeka kwelishishini zixelelwa uMenzi-thetho waManzi noCoceko, ongumlawuli oPhezulu ngokwe-PFMA. Ilawulwa yiBhodi yaBaphathi (“iBhodi”) abakhethwe nguMenzi-mthetho waManzi noCoceko. kwelinye icala, iBhodi ibeka, ngokuvumelana noMenzi-thetho oyiNtloko (“CEO”), ongumphathi ophambili wombutho we-TCTA. I-TCTA ayinazo iindawo ezizimeleyo, ezahlukeneyo zomthetho ngenjongo zokuthatyathwa kwentlawulo-mali, umthetho kunye nomthwalo, amasebe, okanye ezinye iiofisi, ngaphandle kweendawo apho iprojekthi zezeka khona.

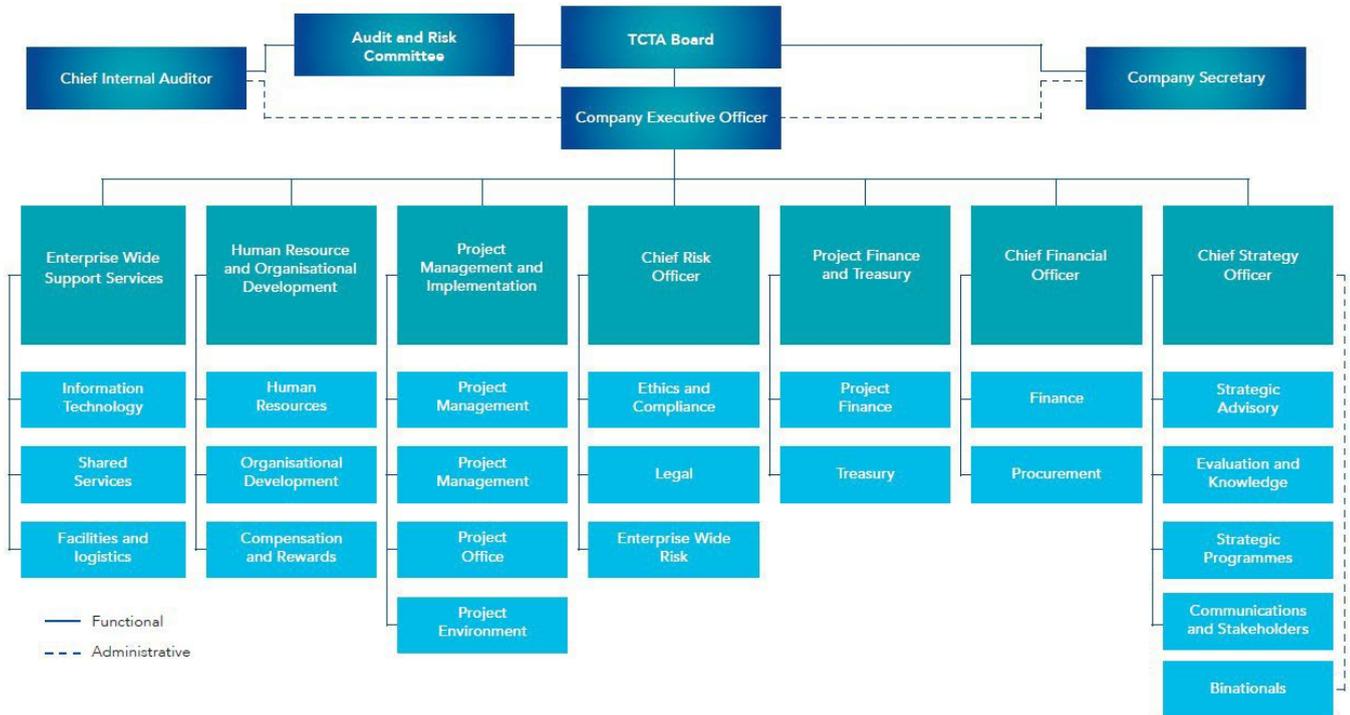
4.1. **ISAKHIWO**

Ibhodi yabaLawuli ihlelwe kwiikhomiti ezilandelayo:

- IKomiti eHlola iirekhodi kunye neengozi
- IKomiti ejongene nezakhono zabantu ezinceda ukuba ikampani iphumelele, uLuntu kunye nendlela ekufuneka umntu aziphathe ngayo.
- IKomiti yoKhetho noLawulo

- IKomiti yoLawulo lwe-ICT
- IKomiti yoBugcisa; kwaye
- IKomithi yezeMali

Ngezantsi kukho isakhiwo sophuhliso lolawulo oluphambili.



4.2. INDLELA EKUSETYENZWA NGAYO

Ngokwemigqaliselo yeSahluko sesi-3 seSaziso sokuMiselwa, i-TCTA yasekwa ukuze:

- 4.2.1. isebenzise, isebenze, kwaye igcine loo ngxalenye yeSigaba 1 se-LHWP, esiseRiphabliki yoMzantsi Afrika, ngokuhambelana nemimiselo yeSivumelwano; kwaye
- 4.2.2. ikwazi ukwenza imisebenzi echazwe kwicandelo 24(a) kunye (b) kunye nayiphi na eminye imisebenzi eyongezelelweyo enokuthi iGunya lifuneka ukuba liyenze ngokwemiyalelo kaMphathiswa phantsi koMbandela 103(2) woMthetho weSizwe wamanzi
- 4.2.3. kuqaliswe imisebenzi echazwe kwiSaziso soMiselo naphakathi kweenkqubo ezinikezelwa kuyo minyaka le nguMenzi-mthetho, i-TCTA ibonelela ngezi nkonzo zilandelayo kunye neemveliso ezinxulumene nazo:
 - 4.2.3.1. ulawulo lweprojekthi kunye nokuphunyezwa kwezibonelelo zamanzi:
 - 4.2.3.2. uyilo lweprojekthi
 - 4.2.3.3. ukwakhiwa kweprojekthi
 - 4.2.3.4. ukuthobela imigaqo-nkqubo yokusingqongileyo

- 4.2.3.5. ukufumana umhlaba, kunye
- 4.2.3.6. ukusebenza kunye nokugcinwa
- 4.2.3.7. ulawulo lwemali-mboleko
- 4.2.3.8. ukwakha kunye nokunyusa ixabiso lemali yeprojekthi
- 4.2.3.9. ulawulo lolwazi
- 4.2.3.10. ulawulo lomngcipheko
- 4.2.3.11. utshintsho loluntu-loqoqosho; kunye
- 4.2.3.12. Ukuhlenga hlengisa irhafu

4.2.4. Ezi mveliso neenkonzelo zihambelana nemisebenzi echazwe kwiSahluko 102 soMthetho weSizwe ngamanzi

4.2.5. Imyalelo esemthethweni kunye neMiyalelo yeMigaqo

Igosa / Imiyalelo	Umhla	Intlobo yomsebenzi					
		Ukuhlala	Uxhathiso-	Ukwenziwa	Ukusebenza noGcino	Isiluleko	Inhlawulo
UPhuhliso loPhuculo loMlo omi kaKomati (KWSAP).	29 Septemba 2006		√	√		√*	
Uphrogramu lokuPhuculwa koMlambo iMokolo-Crocodile - Icandelo 1 kunye neCandelo 2A (MCWAP-1; MCWAP-2A).	19 Meyi 2010		√	√		√*	
Iphepha leMetsi Bophelo Borehole	2 March 2011			√			
Ukukhutshwa kweAsidi kwiminenke - Inkqubo yesikhashana	6 Epreli 2011			√	√	√	
Inqanaba 1 loCwangciso loGqithiso lweMooi - Mgeni - Inqanaba 1	29 Novemba 2011			√			
UPhulo oluHlangeneyo lwaMandla oBuchule 3 (SIP-3)	10 Novemba 2012					√	
Iinkonzo zoBacebisi kuMsebenzi woMlambo i-Umzimvubu (MRWP)	10 Februwari 2014 (Uhlaziyo lokugqibela luhlaziye ngo-19 January 2019)	√	√	√			
UPhulo oluHlangeneyo lwaMandla oNqanaba 18 (SIP-18).	26 Februwari 2014					√	
Uhlaziyo kumyalelo we-MMTS-2 lokuquka ukwakiwa komgca womlambo wamanzi acocekileyo we-Umgenezi Water	20 Matshi 2014			√			
Iphepha loPhuhliso lwaManzi loMlambo i-Olifants - Inqanaba le-2B (ORWRDP-2B).	25 Februwari 2015 (directive revised 22 Octoba 2015)	√	√	√			
Iinkonzo zoLuleko malunga noMthombo waManzi weSixeko saseKriel (KRIEL).	20 Juni 2025			√		√	
Ukukhutshwa kweAsidi kwiMigodi - Isisombululo sexesha elide	19 Meyi 2016		√	√		√	
Isicwangciso sokuYandisa uMlambo iBerg-Voelvlei (BRVAS).	18 Meyi 2017		√	√		√	
Umjikelo wamanzi wase-Umkhomazi (uMWP).	22 Februwari 2019		√	√		√	
Amaxesha oLawulo lweNkqubo kwi-DWS malunga neProjekthi zeNkqubo yeManzi	1 Epreli 2019					√	

4.3. IINKONZO EZINIKA IGCACISELO ELUNTWINI

I-Trans-Caledon Tunnel Authority isebenza ngokusondeleyo noMnyango wamanzi noCoceko, amabhodi amanzi, oorhulumente basezidolophini kunye neminye imibutho enxulumene neziseko-manzi ezinkulu.

5. IINKCUKACHA EZIPHAMBILI ZOQHAGAMSHELWANO ZOKUFIKELELA KULWAZI LWE-TCTA

5.1. UMPHATHI WOLWAZI

Igama: Mr Percy Sechemane
Umakhalekhukhwini: 012 683 1200
i-imeyili: paia@tcta.co.za

5.2. ISEKELA LOMPHATHI WOLWAZI

Igama: Mr Sibusiso Nodwengu
Umakhalekhukhwini: 012 683 1200
i-imeyili: paia@tcta.co.za

Igama: Ms Hanje Botha
Umakhalekhukhwini: 012 683 1200
i-imeyili: paia@tcta.co.za

Igama: Ms Wilma de Witt
Umakhalekhukhwini: 012 683 1200
i-imeyili: paia@tcta.co.za

5.3. UKUFIKELELA KULWAZI ABAFOWUNELWA NGOKUBANZI

i-imeyili: paia@tcta.co.za

5.4. IOFISI ENKULU

Idilesi yeposi: PO Box 10335
Centurion
South Africa
0046

Idilesi apho iofisi ifumaneka khona: 1st Floor, Building No. 9, Byls Bridge Office Park
11 Byls Bridge Boulevard
Cnr Olievenhoutbosch Road and
Jean Avenue,
Highveld Extension 73
CENTURION
0157

Umakhalekhukhwini: 012 683 1200
i-imeyili: info@tcta.co.za
Iwebhusayithi: www.tcta.co.za

6. INKCACISO YAYO YONKE IMIGAQO EJONGENE NOKUQHUBEKA KOMTHETHO OKANYE UKUNGASEBENZI KWE-TCTA

- 6.1. Ukuba i-TCTA ayikwazi ukulandela imigaqo ye-PAIA, umntu odlangocela okanye namphi na umntu oyinxalenye onesikhalazo unokuthi ayilandele imigaqo ye-PAIA, ngokuhambelana nesahluko 78 se-PAIA kunye noMthetho wokuPhucula uLungiso loLawulo 3 ka-2000 (PAJA), ajonge kumntu olawula uLwazi okanye kwiNkundla enegubungela lo mthetho ukufumana uncedo olufanelekileyo.
- 6.2. Ukuba umfakiscelo okanye omnye umntu wesithathu akasithandanga isigqibo esithathwe ngumphathi woLwazi okanye uSekela Mphathi woLwazi, angafaka isicelo, kwiintsuku ezingama-180, kumntu olwawula uLwazi kwaye ukuba kwenzeka ukuba akasithandanga isigqibo esenzwe ngumntu olwawula uLwazi kwakhona, angafaka isicelo kwinkundla ukuze afumane uncedo olufanelekileyo ngokwecandelo 82 loMthetho.

7. ISIKHOKELO SENDLELA ESETYENZISWA NGAYO I-PAIA NOKUBA USIFUMANA NJANI ESISIKHOKHELO SE-PAIA

- 7.1. UMLawuli woLwazi (iMzantsi Afrika), ngokwecandelo 10(1) le-PAIA, uyihlaziyiye kwaye wenze ukuba kufumaneke iNkqubo ehlaziyiweyo malunga nendlela yokusebenzisa i-PAIA (isikhokhelo), uyenze yalula kwaye yacaca, njengoko kunokufuneka ngokufanelekileyo ngumntu ofuna ukusebenzisa naliphi na ilungelo elicetyiswayo kwi-PAIA nakwi-POPIA.
- 7.2. Isikhokelo siyafumaneka ngaluphi na ulwimi olusemthethweni.
- 7.3. Isikhokelo esikhankanywe ngasentla siqulethe inkcazelo-
- 7.3.1 iinjongo ze-PAIA kunye ne-POPIA;
- 7.3.2 idilesi yeposi kunye nedilesi yesistrato, inombolo yefowuni kunye nefeksi kwaye, ukuba ikhona, idilesi ye-imeyili-
- 7.3.2.1 uMphathi woLwazi weqela ngalinye loluntu, kwaye
- 7.3.2.2 wonke uSekela Mphathi Wezolwazi kuwo wonke umzimba karhulumente

nawomntu ongazimeleyo okhethiwe ngokwecandelo 17(1) le-PAIA
nakwicandelo 56 le-POPIA;

7.3.3 Indlela umntu ekufuneka acele ngayo-

7.3.3.1 ukufikelela kwirekhodi yomzimba karhulumente echazwe kwisahluko 11; kunye

7.3.3.2 ukufikelela kwirekhodi yomzimba ozimeleyo ojongiweyo kwicandelo 50;

7.3.4 uncedo olufumaneka kwiNgcali yoLwazi yomzimba wengingqi ngokwe-PAIA kunye ne-POPIA;

7.3.5 uncedo olufumanekayo oluvela kuMlawuli ngokwe-PAIA kunye ne-POPIA;

7.3.6 zonke izisombululo zomthetho ezikhoyo malunga nesenzo okanye ukungasenzi isenzo ngokubhekisele kwilungelo okanye uxanduva olunikezelweyo okanye oluphathwe yi-PAIA kunye ne-POPIA, kubandakanya nendlela yokungenisa-

7.3.6.1 Isicelo esenzwa phakathi (ukuba siyafuneka);

7.3.6.2 isikhalazo esibhekiswe kuMlawuli; kwaye

7.3.6.3 isicelo kwinkundla ngokuchasene nesigqibo somphathi wolwazi wombutho karhulumente, isigqibo malunga nesicelo sangaphakathi okanye isigqibo soMlawuli okanye isigqibo sentloko yombutho ozimeleyo;

7.3.7 izibonelelo zezahlulo 14 kunye no-51 ezifuna umbutho woluntu kunye nombutho wabasebenzi ngokulandelelana, ukuba benze incwadi yomyalelo, kunye nendlela yokufumana ukufikelela kule ncwadi yomyalelo;

7.3.8 imibandela yeziSebe 15 no 52 ebonelela ngokwazisa ngokuzithandela ngeentlobo zeerekhodi ngurhulumente wesidlangalala kunye nenkampani yabucala, ngokulandelelana;

7.3.9 izaziso ezinikiweyo phantsi kwemigqaliselo 22 kunye no-54 malunga nemali ekufuneka ihlawulwe malunga nezicelo zokufikelela; kwaye

7.3.10 imimiselo eyenziwe ngokwemigaqo yecandelo 92.

7.4. Amalungu asekuhlaleni angajonga okanye enze iikophi zoMhlahlandlela kwiofisi ezisekuhlaleni zoluntu okanye ezizimeleyo, kuquka neofisi yoMlawuli, ngexesha elamkelekileyo lokusebenza.

7.5. Isikhokhelo singafumaneka nalapha-

7.5.1. xa kuceliwe kuMphathi woLwazi, kusetyenziswa Ifomu1 ekhoyo kwi

<https://info regulator.org.za/paia-forms/>;

7.5.2. xa kuceliwe, kuMlawuli weNkcukacha, ngokuthumela Ifom 1 (isicelo sekopi yeSikhokhelo) ku-PAIACompliance@infoRegulator.org.za; kwaye

7.5.3. kwiwebhusayithi yo Mlawuli(<https://info regulator.org.za/paia-guidelines/>).

8. INKCAZO YEMIXHASA YE-TCTA EGCINA IIREKHODI NEZIGABA ZEREKODI EGCINWE YI-TCTA

I-TCTA igcina ulwazi oluphambili kwezinye izihloko olufuneka lufunwe ngokusemthethweni ngokwe-PAIA. Ukufikelela kwelinye ulwazi lunokuncitshiswa ngokweemfuno zeSahluko 4 (Izizathu zokuphika ukufikelela kumaxwebhu ngokweZahluko 33 – 46 kunye nezahluko 62 ukuya ku-70) ze-PAIA, ngaphandle kokuba ukudalulwa kolu lwazi kuza kubonisa ubungqina be: ukuphulwa okukhulu komthetho, okanye ukungahambisani nemithetho; okanye ingozi enkulu kunye neyonganyekayo yoluntu okanye yokusingqongileyo; kwaye

- umdla woluntu ekudalulweni koxwebhu/ulwazi ucacile ukugqitha uloyiko olucetywayo kwizibonelelo ezichaziweyo.

Ngoko ke, ukufakwa kwanoma yisiphi isihloko okanye iindidi zoxwebhu ezilishiywe apha ngezantsi akufanele kuthathwe njengolwazi olufumaneka ngokuzenzekelayo xa lufunwa. Itafule engezantsi ichaza izihloko kunye neendidi zoxwebhu ezifunwa ngokusemthethweni ngokwe-PAIA.

Izihloko apho umzimba unerekhodi	Lindidi zeerekhodi ezigcinwe kumxholo ngamnye
1. Imicimbi yoLawulo lweNkampani	<ul style="list-style-type: none"> • Imivuzo yeBhodi • Ii-Agenda zeBhodi kunye nemizuzu • Ii-Agenda kunye neMizuzu yeKomiti ePhezulu • Ii-ajenda kunye nemizuzu yeKomiti elawulayo • Umthetho weBhodi kunye neMigangatho yoNxibelelwano • Inkqubo yonyaka yeBhodi • Ukunikezelwa kwegunya • Ukungqubana kunye noXolo lweMinqweno
2. Izivumelwano	<ul style="list-style-type: none"> • Iiprojekthi • Amanye amazwe
3. Ezemali	<ul style="list-style-type: none"> • Iincwadi zoBhalo-mali kunye namaphepha • Iingxelo zebhanki • Iimali ezingenayo • Iinkcukacha zabahloli bezezimali • Iingxelo zabahloli bezemali abangaphandle • Izinto ekufuneka zezwe ngemali • Izinqinisekiso nokhuseleko • Imali engeniswayo kunye neNkcitho mali • Iingxelo-mali Yesikhalazo neyonyaka • Uhlahlo-lwabiwo mali yeNhlango • Irejista yezixhobo zekampani • Uluhlu lwabaniki mali nabatyala imali

Izihloko apho umzimba unerekhodi	Iindidi zeerekhodi ezigcinwe kumxholo ngamnye
	<ul style="list-style-type: none"> • Amanye amaxwebhu ahambelana noMmiselo weNtlawulo yeRhafu • lintlawulo zentela ze-Trans-Caledon Tunnel Authority
4. Abasebenzi boluntu	<ul style="list-style-type: none"> • Umgaqo-nkqubo woNikezelo yoNyaka kunye nesiseko sokubalwa • Imivuzo yolawulo • lirekhodi zokuziphatha kunye namaxwebhu anxulumene neenkqubo zokuziphatha • Amaxwebhu anxulumene neenzuzo zabasebenzi. • Isicwangciso sobulungisa yabasebenzi • Umgaqo-nkqubo wokuqesha • Ukulimala ngexesha lomsebenzi • linkcukacha zemisebenzi • lirekhodi zokungazi emsebenzini • Uluhlu lwabasebenzi • Imizuzu yomhlangano kunye nombutho • Ulwakhiwo lwenkqubo • lirekhodi zoVavanyo lokuSebenza - Inkqubo yoPhuculo lwaBasebenzi - Ukunyuselwa kwabasebenzi • lifayile zabasebenzi • limeko-nkqubo kunye neendlela zabasebenzi • lirekhodi ezinikelwe ngamalungu abasebenzi. • Amaxwebhu okuqesha kunye nokuqeshwa - lintengiso - Ukukhetha abasebenzi • Ukuqesha abasebenzi • Umlinganiselo wemivuzo • Amakhadi amanqaku asetyenziswa kwiintetho ephakathi komqeshi nomqeshwa • Ukuthunyelwa kwexesha elifutshane • Isicwangciso soqeqesho nophuhliso • lincwadana zokuqeqesha • Inkqubo yoNcedo lwaBasebenzi • Inqubo ye-HIV/AIDS • uphuhliso lwezakhono
5. Ilungelo lobukrelekrele	<ul style="list-style-type: none"> • Imvume • Iziqinisekiso zokugunyaziswa • imvume • Ipolisi zenshurensi • Irekhodi zenshurensi

Izihloko apho umzimba unerekhodi	Iindidi zeerekhodi ezigcinwe kumxholo ngamnye
	<ul style="list-style-type: none"> • Ilayisenisi • Iimvume • Uyilo lweprojekthi
6. Ubungcali boLwazi lweTekhnoloji	<ul style="list-style-type: none"> • Izivumelwano ezinxulumene neenkqubo zekhompuyutha kunye neenkqubo zekhompuyutha. • • Iindleko zezinto zekhompuyutha kunye nezinto zekhompuyutha zangaphakathi
7. Imiyalelo yeNkonzo	<ul style="list-style-type: none"> • Imiyalelo yeNkazimulo kuzo zonke iiprojekthi • Isivumelwano esenzwe ngabanikazi beeSabelo
8. Izinto ezinokuhanjiswa nezinto ezingahanjiswa	<ul style="list-style-type: none"> • Izivumelwano zokuqeshisa nabalimi beendawo • Ubugqina bokuba ngumnini wezinto eziphathekayo • Izatifikethi zobunini bezindlu ezihamba phantsi koLungu lwegunya le-Trans-Caledon Tunnel
9. Izicwangciso	<ul style="list-style-type: none"> • Izicwangciso zoShishino • Izicwangciso zoMsebenzi woLuntu
10. Imigaqo-nkqubo	<ul style="list-style-type: none"> • Ngokwezicwangciso • Ngokusebenzayo
11. Iiprojekthi	<ul style="list-style-type: none"> • Ulwazi malunga neenkqubo zokusingqongileyo
12. Iingxelo	<ul style="list-style-type: none"> • Iingxelo zoVavanyo • Iingxelo yeKota
13. Ulawulo Lwemingcipheko	<ul style="list-style-type: none"> • Isicwangciso soQhubekako lweShishino • Iingxelo zoLwulo lweengozi kwiShishini liphela • Iingxelo zezehlo ezinxulumene nokhuseleko nokhuseleko lomntu • Iingxelo zenshurensi kunye neepolisi • Iingxelo zezempilo kunye nokhuseleko emsebenzini
14. Iinkonzo noLwulo	<ul style="list-style-type: none"> • Iinkontileka zokugcinwa • Iinkontileka zonikezelo lweNkonzo nazo zonke iinkampani zonikezelo
15. Ulawulo lwoMgangatho woMba	<ul style="list-style-type: none"> • Izaziso zeMibuzo yokuThenga • Iminqolo yeKhomishini yeMibuzo • Iirejista zokuthatha inxaxheba kwiintlanganiso zangaphambi kokuqhuba imibuzo • Isicelo seziphakamiso • Umgaqo-nkqubo woLwulo lweNkcitho yokuThengiswa kweMveliso • Ukungeniswa kweThenda
16. Unxibelelwano	<ul style="list-style-type: none"> • Isicwangciso soNxibelelwano lwaNgaphakathi • • Isicwangciso soNxibelelwano ngeMithombo yeendaba • Ukukhutshwa kwemithombo yeendaba ye-Trans-Caledon Tunnel Authority

8.1. IZINTO EZIZA KUQWESWA NGUMFAKISCELO

Phambi kokuba nithumele isicelo, kubalulekile ukuba niqhaphela oku.:

- 8.1.1 Ukuba i-PAIA ayinakusetyenziswa ukucela irekhodi okanye ulwazi ngeenjongo zokuhambisa amatyala obugebenga okanye obuChulumanco. Xa ulwazi lufuna ukuyosetyenziswa lonto, lowo ucela ulwazi kufuneka asebenzise imithetho neenkqubo zokufumanisa ulwazi kwi-foramu yezomthetho efanelekileyo kuquka namagqwetha. I-Trans-Caledon Tunnel Authority igcina ilungelo lokufuna iindleko kunye nezinye iintlekele ezibangelwe ngumntu ocele ulwazi ngokungena emthethweni kwiimfuno ze-PAIA. Icandelo 7(1).
- 8.1.2 Iimbali okanye izizathu zokwenqatshelwa ukufikelela kwiirekhodi ngokweCandelo 33 – 45 le-PAIA.
- 8.1.3 Ulwazi/irekhodi eceliwe kufuneka ikhona ngexesha iTrans-Caledon Tunnel Authority ifumana isicelo. Ngoko ke, iTrans-Caledon Tunnel Authority ayinyanzelekanga ukuba idale irekhodi elingekakabi khona ngexesha isicelo senziwe.

8.2 INKQUBO YOKUFUMANA IIREKHODI EZIGCINIWEYO NGU-TCTA

Icandelo 18 le-PAIA lichaza inkqubo ekufuneka ilandelwe ekwenzeni isicelo sokufikelela kolwazi olulawulwa yi-TCTA. Icandelo 23(1) le-POPIA lisongeza inkqubo yokufikelela kulwazi lomntu siqu. Indlela yokufikelela kulwazi lomntu siqu ngokwemigaqo yeCandelo 23 le-POPIA kufuneka ihambelane necandelo 18 le-PAIA.

- 8.2.1. Umfakisicelo okanye umnini datha kufuneka asebenzise ifomu efunekayo, IIFOMU 2, xa efuna ukufikelela kwiirekhodi okanye kwiinkcukacha zomntu. Ifomu 2 ikhona kwalapha phakathi.
- 8.2.2. Umfakisicelo nguye namphi na umntu ofaka isicelo sokufikelela kwiirekhodi yeTCTA kwaye koku, i-PAIA yahlula phakathi kweentlobo ezimbini zabafaki sicelo sokufikelela kulwazi, oko kukuthi, uMfaki Sicelo soBuntu (umntu owaziswa ngolwazi) kunye nomfaki sicelo omnye.
- 8.2.3. Isicelo sokufikelela kulwazi kufuneka senziwe ngokugcwalisa ifomu yesicelo esichaziweyo (Ifomu A) exhunywe njengeNxalenye A engezantsi, uhlawule imali yesicelo kwaye uyibhekise kuMphathi woLwazi / Kwisekela Mphathi woLwazi. Ifomu kufuneka isayinwe ngumfaki-sicelo, kunye nawo onke amaphepha ongezelelweyo okubhalwa kolwazi afoysisayo kwifomu yesicelo. I-Trans-Caledon Tunnel Authority iya kuvuma ukuthunyelwa kweelectronic kwefomu yesicelo le-Fomu A. Ifomu A ingafumaneka ngokucela kuMphathi woLwazi oMncinci ongathumela yona ngeleta, okanye nge-imeyile. Okanye, ingalahlwa kwiiofisi ze-Trans-Caledon Tunnel Authority.
- 8.2.4. Umfakisicelo kufuneka akhankase nokuba isicelo sikopa lomnqophiso okanye sokungena kwaye afunde lomnqophiso kwiiofisi ze-Trans-Caledon Tunnel Authority. Okanye, ukuba umnqophiso awukho kumshicilelo, ke uxwebhu lunokujongwa ngendlela echazwe

kwisahluko 29 (2) se-PAIA.

8.2.5. Ukunciphisa ulawulo lwemisebenzi, kuyacetyiswa ukuba ukuhlawula imirhumo yeSicelo, ngaphandle komfakiscelo ubuqu, kwenziwe ngaphambi kokucela. Nceda unamathisele ubungqina bokuhlawula kwisicelo. iTrans-Caledon Tunnel Authority iya kwamkela kuphela intlawulo ngeendlela zokudluliselwa kwemali ngombane kunye nokufakwa ngqo kwi-akhawunti yayo yasebhanki.

8.2.6. Onke amaxabiso kufuneka ahlawulwe ku:

Umnini Akaunti: Caledon Tunnel Authority - LHWP

Ibhanki: Standard Bank

Inombolo yeAkaunti: 010754954

Igama lebrantshi: Pretoria

Ikhawunti yebrantshi: 010-045

Umbhalo wokuqwalasela: *Igama lomfakiscelo*

8.2.7. Thumela ifomu yesicelo oyigcwalisiweyo kuMphathi wolwazi/ Kwisekela ngeposi okanye uyizise ngokwakho okanye nge-imeyile enikezelwe apha ngasentla phantsi kweenkcukacha zonxibelelwano.

8.3. UKUNIKISA OKANYE UKUNGANIKISI NGESICELO SREKHODI

8.3.1. Xa kufikwa kwisicelo, uMphathi woLwazi/UMphathi oyiNtloko angagqiba ngokukhawuleza kwaye phakathi neentsuku ezingama-30 emva kokufumana isicelo, ukuba uyakusivuma na okanye hayi isicelo, kwaye lowo ucelayo uya kwaziswa ngesigqibo esenziweyo. Ngaphezu koko, i-Trans-Caledon Tunnel Authority iya kwazisa lowo ucelayo ngezinto ezilandelayo:

8.3.1.1 imali yokufikelela ekufuneka ihlawulwe ngolwazi ngokomxhasa;

8.3.1.2 indlela iirekhodi zolwazi ezenzwe ngayo ziya kunikezelwa ngazo; kunye

8.3.1.3 Isikhalazo kwizikhululo ezifanelekileyo ngokuchasene nemali ekhutshiweyo okanye ifomathi ekufuneka isetyenziswe ekunikeneni ukufikelela.

8.3.2. Ixesha leentsuku ezingama-30 apho kufuneka kuthathwe isigqibo sokuba nifanele na ukunika okanye ukwala isicelo, linokwandiswa kwixesha elongezelelweyo elingadluli kwiintsuku ezingama-30. Isigqibo sokwandisa eli xesha sinokwenziwa ngezizathu ezilandelayo:

8.3.2.1 ukuba isicelo sokufuna ulwazi luninzi;

8.3.2.2 ukuba isicelo sifuna ukhangelo lolwazi olugcinwe kwenye i-ofisi

singekho e-Trans-Caledon Tunnel Authority;

8.3.2.3 ukuba ulwazi alufumaneki phakathi kwentsuku ezingama-30 okuqala;

8.3.2.4 ukuba umceli-sicelo uyavuma ukwandiswa kwesixa ngokubhaliweyo; kunye

8.3.2.5 ukuba amaqela avumelana nangayiphi na enye indlela efanelekileyo yokwandiswa.

8.3.3. Ngokweziganeko zokwanda kwenkalo yemihla engama-30 yokuqala, umcelo uya kwaziswa ngendlela echaziweyo ngezizathu zokwandiswa okuphiweyo kwaye umcelo unokumangalela kwizinkundla ezifanelekileyo ngokuchasene nokwanda okanye nayiphi na inkqubo enxulumene nokwanda.

8.3.4. Ukuba isigqibo sithathwa sokunika ukufikelela kwimibhalo njengoko kuceliwe, ukufikelela kwimibhalo ngokwenyani kuya kunikwa ngokukhawuleza okukhulu. Ukuba isicelo sokufikelela siyala, i-Trans-Caledon Tunnel Authority iya kunika umntu ocela ukufikelela isaziso esibhaliweyo sokumyalela okuquka oku kulandelayo:

8.3.4.1 izizathu zokwala;

8.3.4.2 ukuba umceli-mngeni angafaka isikhalazo kwiNkundla ePhakamileyo ngokuchasene nokwala kunye nokuqeqesha ixesha lokungenisa isikhalazo;

8.3.4.3 ukuba idiphozithi ekhokhelwe ngumceli-mngeni iya kubuyiselwa; kunye

8.3.4.4 ukungaphenduli nguMphathi woLwazi/Umphathi oNgaphantsi ngaphakathi kweentsuku ezili-30 emva kokuba isicelo sifunyenwe, kuya kuthathwa ukuba kukwala ukufikelela ngokweCandelo 27 loMthetho we-PAIA

8.3.5. Isikhalazo esifakwe ngumfaki-sicelo

8.3.5.1 Ukuba isicelo sokufikelela kwirekhodi asivunywa, sibambezeleke, okanye sinikwe phantsi kwemirhumo engafanelekanga okanye sinikwe ngendlela engamkelwanga, umceli-sicelo angabeka isikhalazo ngokweCandelo le-74 le-PAIA.

8.3.5.2 Icandelo 74 le-PAIA livumela izikhalazo ngokuchasene nesigqibo soMphathi woLwazi okanye uMphathi woLwazi oMelweyo kwaye inkqubo yesikhalazo ayimfuneki.

8.3.5.3 NgokweSahluko 78 sePAIA, umntu ocelayo okanye iqela lesithathu elikhankanyiweyo kuSahluko 74, linokufaka isicelo kwiNkundla kuphela ukufumana uncedo olufanelekileyo ngokweSahluko 82 soMthetho, emva kokuba begqibile inkqubo yentlawulo yokuchasa isigqibo sikaMphathi weLwazi okanye uMmeli weSebe leLwazi. Njengoko kuboniswe kwisithuba 6.5.5.2 esingentla, inkqubo yokuchasa ayisiyomfuneko kwaye umntu ocelayo okanye iqela lesithathu lingakwenza, nantoni na ngalo naliphi na ixesha, phakathi kwemihla eyi-180 echazwe ngumthetho, ukufikelela enkundleni ukuze bafumane uncedo olufanelekileyo.

9. ISAZISO SAKUTSHA NGOODIDI ZEEREKHODI ZE-TCTA EZIFUMANEKAYO NGAPHANDLE KOKUFAKA ISICELO

Umphathi Wezolwazi uqokelele isaziso, ngokweCandelo 15 le-PAIA kunye noMthetho 4, malunga neendidi zeerekhodi ze-TCTA ezikhoyo ngaphandle kokuba umntu kufuneka afake isicelo ngokugcwalisa Ifomu 2. Esi saziso siyafumaneka kwiofisi ephambili ye-TCTA eCenturion, kunye newebhusayithi ye-TCTA, ngokunqakraza kule khonkco:

<https://www.tcta.co.za/about-tcta/paia-manual/>.

10. IINKONZO EZIKHOYO EZIFUNYANWA NGULUNTU E-TCTA NENDLELA EZINGAZIFUMANA NGAZO EZONKONZO

I-TCTA yimoto ye-'injongo ekhethekileyo' yoMnyango waManzi noCoceko lwamanzi, enoxanduva lokuxhasa ngemali nokwakha iziseko ezinkulu zamanzi angakahlambeki egameni loMnyango. Ayinikezi nkonzo ngqo kuluntu. Inikezela iinkonzo kuMnyango waManzi noCoceko lwamanzi.

11. UKUTHATHA INXAXHEBA KULUNTU EKUMELELENI IMIGAQO OKANYE EKUSEBENZISENI AMANDLA OKANYE EKWATHULENI KWEEMISEBENZI NGUMBUTHO WE-TCTA

I-TCTA ayibandakanyeki ekuphuhliseni umgaqo-nkqubo woluntu, iSebe leManzi noCociyo lwamanzi liphuhlisa umgaqo-nkqubo. Ngoko ke, akukho amathuba okuba uluntu lubambe iqhaza okanye luchaphazele ukubumba umgaqo-nkqubo, njengoko unxulumene ne-TCTA, okanye ekusebenziseni amandla okanye ekwenzeni imisebenzi, yi-TCTA.

12. UKUPHATHA ULWAZI LOMSEBENZI

12.1 INJONGO YOKUPHATHA

I-TCTA isebenzisa ulwazi lomntu ngendlela eyiyo ngalendlela ilandelayo:

12.1.1 Ulawulo lwabasebenzi

12.1.2 Ukugcina iirekhodi kunye nee-akhawunti

12.1.3 Ukuncedisa iiprojekthi

12.1.4 Ukuhambelana nomthetho ofanelekileyo

12.2. INKCAZO YEMIGAQO YABANTU ABANEDATHA KUNYE NOLWAZI LWABO NGOKWABO OKANYE IMIGAQO YOLWAZI EHLANGANISIWEYO NAWOKU

Uhlobo lweNkampani	Ulwazi lomntu olucwengiweyo
Abantu Bendalo	Amagama; iinkcukacha zonxibelelwano; iidilesi yeposi neyendlu; umhla wokuzalwa; inombolo yesazisi; ulwazi oluhambelana neTAX; ubuzwe; isini; iincwadana eziyimfihlo.
IziDali zoMthetho	Amaziko abantu abanxibelelwano nabo; Igama leSebe loMthetho; Idilesi yeMveliso neyePosi kunye neenkukacha zonxibelelwano; Ulwazi lwezeMali; Inombolo yoBhaliso; Amaxwebhu okuSungula; Ulwazi oluhambelana neRhafu; abatyikityi abagunyazisiweyo, abafumana inzuzo, abaqhubi bokugqibela benzuzo.
Abathengi: Abantu/imizimba yangaphandle	Amagama; iinkcukacha zonxibelelwano; idilesi yeposi neyendlu; umhla wokuzalwa; Inombolo yepaspoti; iinkcukacha zerhafu; ubuzwe; isini; incwadi ezimfihlo.
Uhlobo lweNkampani	Ulwazi lomntu olucwengiweyo
Abaphakathi/Abacebi	Amagama abantu abanxibelelwano nabo; Igama leSebe loMthetho; Idilesi yendlu kunye neyeposi kunye neenkukacha zonxibelelwano; Ulwazi lwezeMali; Inombolo yoBhaliso; Amaxwebhu okuQalisa; Ulwazi oluhambelana neRhafu; abagunyazisiweyo abaisayiniweyo, abafumaneleyo, abanini bokugqibela abanenzuzo.
Ababoneleli ngeNkonzo abangaphantsi kweKontrakthi	Amagama abantu abanxibelelwano nabo; Igama leSebe loMthetho; Idilesi yendlu neyeposi kunye neenkukacha zonxibelelwano; Ulwazi lwezeMali; Inombolo yoBhaliso; Amaxwebhu okuQalisa; Ulwazi oluneNgcaciso ngeZentela; abagunyazisiweyo ababhalisileyo, abafumana inzuzo, abaqhelekileyo abanenzuzo.
Abasebenzi/Abaphathi	Uhlobo, ukukhulelwa; Isimo somtshato; Umbala, ubudala, ulwimi, ulwazi ngemfundo; Ulwazi lwezezimali; Imbali yomsebenzi; Inombolo yokazisi; Idilesi yendlu kunye neyeposi; iinkcukacha zonxibelelwano; limvo, ukuziphatha okungalunganga; Impilo kunye nosapho lwabo (amalungu osapho) uhlahlo lwabiwo-mbala, kwezonyango, ucukre, isini, ubuzwe, imvelaphi yezenhlalo okanye yamazwe, indlela yokuziphatha ngokwesondo, ubudala, impilo yomzimba okanye yokomoya, ukonwaba, ukukhubazeka, inkolo, intsikelelo, inkolelo, inkcubeko, ulwimi, ulwazi lwe-biometric lomntu.

12.3. ABAFUNDI NOMA IINDIDI ZABAFUNDI EZINOKUNIKELELA IMININGWANE YOMNINIYO

I-TCTA inokuvelisa ulwazi lomntu kubaboneleli beenkonzo abazinikezela ngezi nkonzo zilandelayo:

- 12.3.1 Ukufaka nokuhlela idatha,
- 12.3.2 Ukugcina idatha,

- 12.3.3 Ukuqhuba uphando lokuhlola ngokufanelekileyo,
- 12.3.4 Ukuqhuba uqinisekiso lomsebenzi kunye nokuqesha abasebenzi,
- 12.3.5 Ukwenza amalungiselelo okuhamba,
- 12.3.6 Iimali zoncedo lwezonyango,
- 12.3.7 Iimali zomhlalaphantsi/zimali zokugcina kwaye/okanye abanye abaqashi-mali, kunye
- 12.3.8 I-TCTA iya kubonelela neNkcazo yoBuntu kwizikhungo zezimali ukuthobela imithetho efanelekileyo.

12.4. UKUHAMBA KAKUHLE KWEDATHA EZIDLULAYO

- 12.4.1 I-TCTA ingabelana okanye ifumane Ulwazi lomntu oluvela kwamaqela ahlala ngaphandle koMmandla weRiphabhlikhi yaseMzantsi Afrika. Oku kuya kubandakanya amabutho afana ne-LHDA, ongumlingani we-TCTA kwezinye iiprojekthi, kunye nabanye abaxhasi kunye nababoneleli beenkonzo.
- 12.4.2 Ezinye zezi zikhululo zibophelele kumthetho ofanayo ne-FICA, ukulwa nokuhlambulula imali kunye nokuxhasa imisebenzi yezohlwayo.

12.5. AMANYATHELO OKHUSELEKO OLWAZI

- 12.5.1 I-TCTA izigqaja ngokusebenzisa iteknoloji engcono kakhulu ekhoyo ukuqinisekisa ukuba idatha yabucala ikhuselwe ngokukhuselekileyo ekophukeni nakukungena ngokungagunyaziswanga. Amanyathelo okukhusela nokulawula idatha abandakanya:
 - 12.5.1.1 I-firewall
 - 12.5.1.2 Ukukhuselwa kwe-virus
 - 12.5.1.3 Ukungena Okukhuselekileyo
- 12.5.2 Ababoneleli ngeNkonzo abaphatha Ulwazi loMntu ngenxa yenkampani baxhonywe ukuba basebenzise ulawulo lokhuseleko ukukhusela Ulwazi loMntu abaluphathayo
- 12.5.3 Iirekhodi zomzimba ze-TCTA zigcinwa kwiRegistry ekhuselekileyo enokufikelela okunokuhlengahlengiswa nokusetyenziswa ngokujongwa.

13. UKUFUMANA KWEENKCAZO

- 13.1. Incwadi yezikhokelo iyafumaneka ngeelwimi ezilandelayo
 - 13.1.1 Afrikaans
 - 13.1.2 English
 - 13.1.3 Ndebele

13.1.4 Pedi

13.1.5 Sotho

13.1.6 Swati

13.1.7 Tsonga

13.1.8 Tswana

13.1.9 Venda

13.1.10 Xhosa

13.1.11 Zulu

13.2 Ikopi yalo Mhlahlandlela okanye inguqulelo yakutshanje yalo, iyafumaneka nakweminye imi ngalendlela ilandelayo:

13.2.1 kwiwebhusayithi ye-TCTA – www.tcta.co.za;

13.2.2 e-ofisini ephambili ye-TCTA ukuze kuvavanywe luluntu ngexesha eliqhelekileyo loshishino;

13.2.3 kumntu nantoni na xa ecela kwaye ekuhlawula umrhumo ofanelekileyo ochaziweyo; kunye

13.2.4 kwiSikhululo soLwazi xa siceliwe.

13.3 Umrhumo wekopi yoMhlahlandlela, njengoko kuchaziwe kumxhasa B weMigaqo-nkqubo, uya kuhlululwa kwiikopi nganye ezise-A4 ezenziweyo

14 UKUPHUCULA INCWADI YOLAWULO

Le ncwadi yolawulo iya kuhlaziywa minyaka le njengoko kufuneka kwiSahluko 14(2) se-PAIA okanye ngamaxesha athile xa kufuneka ukwanelisa iimfuno zoluntu ngokwemiqathango efundwe kwizicelo ezamkelweyo

IKHUTSHWE NGU

Ityikitywe ngu:DINIZULU KUMALO PERCIVA
Ityikitywe ngomhla:2025-09-05 15:26:31 +02:00
Isizathu:Ndiyativuma eliphepha



MR PERCY SECHEMANE
UMSEBENZI WOLOLWANISO LOLWAZIYO NOKUPHATHA KWEZOPHATHO

UMXHASA A: ISICELO SOKUFUMANA UKUFIKELELA KWIIREKHODE YOMBUTHO OPHETHWE NGABANTU BASEKUHLALENI



IFOMU A

ISICELO SOKUFUMANA UKUFIKELELA KWIIREKHODE YOMBUTHO OPHETHWE NGABANTU BASEKUHLALENI

ISETYENZISWA PHAKATHI QHA

INANI YOBHEKISO _____

Isicelo samkelwe ngu (beka izinga lombuso, igama, kunye nefani yomphathi wolwazi/umphathi wesibini wolwazi)

nge(umhla) _____

e (indawo). _____

Imali yesicelo (ukuba ikhona): R

Idiphozithi (ukuba ikhona) R

Imali yomngeniso R

.....

UTYIKITYO LOMLAWULI WOLWAZI/ ISEKELA LOMPHATHI WOLWAZI

A. Ye-Trans-Caledon Tunnel Authority

UMphathi woLwazi /ISekela loMphathi woLwazi ofanelekileyo

B. linkcukacha zomntu ocele ukufikelela kwirekhodi

- (a) linkcukacha zomntu ocela ukufikelela kwingxelo kufuneka zibhalwe apha ngezantsi.
- (b) Nika idilesi kwiRiphabliki apho ulwazi kufuneka lwethulwe khona.
- (c) Ubufakazi bexesha okanye umgangatho apho isicelo senziwa khona, ukuba siyafuneka, kufuneka sidityaniswe.

Amagama akho ewonke nefani:	
Inombolo yesazisi:	
Idilesi yeposi:	
Inombolo kamakhalekhukhwini:	
Idilesi ye-imeyili:	

Umthamo apho isicelo senziwa khona, xa senziwa egameni lomnye umntu:

C. linkcukacha zomntu okwenzele isicelo.

Eli candelo kufuneka ligcwaliswe kuphela xa isicelo solwazi senziwa egameni lomnye umntu.

Amagama akho ewonke nefani:	
Inombolo yesazisi:	

D. Iinkcukacha zerekhodi

(a) Nika iinkcukacha ezipheleleyo zerekhodi othunyelwa isicelo sokufikelela kuyo, kuquka nenombolo yesalathiso ukuba uyayazi, ukuze irekhodi ikwazi ukufumaneka.

(b) Ukuba indawo ebonelelweyo ayanelanga, nceda uqhubeke kwiphepha elahluke kweli ulibandakanye kule fomu. **Umfakisisicelo kufuneka asayine wonke amaphepha angezelelweyo.**

1. Inkcazelo yokuqoshwa okanye icandelo elifanelekileyo lokurekhodwa:

2. Inombolo yesalathiso, ukuba ikhona:

3. Naluphi na olunye ulwazi olungakumbi olurekhodiweyo:

E. Imali

(a) Nika iinkcukacha ezipheleleyo zerekhodi othunyelwa isicelo sokufikelela kuyo, kuquka nenombolo yesalathiso ukuba uyayazi, ukuze irekhodi ikwazi ukufumaneka.

(b) Ukuba indawo ebonelelweyo ayanelanga, nceda uqhubeke kwiphepha elahluke kweli ulibandakanye kule fomu. **Umfakisisicelo kufuneka asayine wonke amaphepha angezelelweyo.**

(c) Isicelo sokufikelela kwingxelo, ngaphandle kwengxelo equlathe ulwazi lomntu malunga nawe, siya kuqhutywa kuphela emva kokuba **umrhumo wesicelo** uhlawulwe.

(d) Uya kwaziswa ngemali efunekayo ukuhlalulwa njengemali yenkqubo.

(e) **Imali ekufuneka ihlawulwe ukufikelela** kwirekhodi ixhomekeke kwindlela efunekayo ukufikelela kuyo kunye nexesha elifanelekileyo elifunekayo ukukhangela kunye nokulungiselela irekhodi.

(f) Ukuba uyafaneleka ekususweni kwentlawulo yenkonzo nayiphi na, nceda **ubonise isizathu saloo nto.**

Isizathu sokuxolelwa ekuhlawulweni kwemirhumo:

F. Ifomu yokufikelela kwirekhodi

Ukuba unqandwa kukukhubazeka ekufundeni, ekubukeni, okanye ekumamelweni kwirekhodi ngendlela yokufikelela enikiweyo kwi-1 ukuya kwi-4 apha ngezantsi, chaza ukukhubazeka kwakho kwaye ukhankanye ngendlela apho irekhodi kufuneka ifunyanwe khona.

Phawula ibhokisi efanelekileyo ngo "X".

Ukukhubazeka		Ifomu ekufuneka irekhodi yenziwe ngayo:	
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AMANQAKU:

- (a) *Inkcazo yakho malunga nendlela yokufikelela efunekayo ixhomekeke kwindlela irekhodi ekhoyo ngayo.*
- (b) *Ukufikelela ngendlela eceliweyo kunokurhanelwa kwezinye iimeko. Kule meko uya kwaziswa ukuba ukufikelela kuya kunikwa ngakunye ngendlela ehlukileyo.*
- (c) *Imali ekufuneka ihlawulwe ukuze kufikeleleke kurekhodi, ukuba ikhona, iya kumiselwa ngamacandelo ngokuxhomekeke kwindlela efunekileyo yokufikelela.*

1. Ukuba irekhodi iyafundwa okanye iyaprintwa -

	Ikopi yerekhodi*		kuhlolwa kwee-rekhodi
--	------------------	--	-----------------------

2. Ukuba irekhodi liquka imifanekiso ebonakalayo -

(Oku kubandakanya iifoto, izilayidi, iirekhodi zevidiyo, imifanekiso eyenziwe ngekhompyutha, izikhokelo, njl.)

Ukumila kwemifanekiso		Ikopi zemifanekiso*		ukuguqulela imifanekiso ibe ngumbhalo*	
-----------------------	--	---------------------	--	--	--

3. Ukuba irekhodi liqulathe amazwi okanye ulwazi olurekhodiweyo olunokuphindwa ngokuba ingxoliswe –

Yiva isandi somculo (ikhasi le-cassette)		ulwaxhiwo lwengoma ebhalwe phantsi *(uxwebhu olubhaliweyo okanye olushicileliweyo)	
--	--	--	--

4. Ukuba irekhodi ligcinwe kwikhompyutha okanye iludidi olurekhodiweyo ngombane okanye enokufundwa ngomshini

Ikopi yerekhodi ephumayo		Ikopi eprintiweyo yolwazi olufunyenwe kwirekhodi		Kopa kwifomathi ekhoyo kwiikhompyutha ukuze ifundeke* (diskhi eqinileyo okanye i-disc encinci)	
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*Ukuba ucela ikopi okanye irekhodi ebhaliweyo (ngasentla), ungathanda ukuba ikopi okanye irekhodi ebhaliweyo ithunyelwe kuwe? **Imirhumo yeposi iyahlawuliswa.**

EWE		HAYI	
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Qaphela ukuba irekhodi alikho kulwimi oluthandayo, ukufikelela kunokunikwa ngolwimi apho irekhodi likho khona.

Uthanda irekhodi ukuba libe ngoluphi ulwimi?

G. Isaziso sesigqibo malunga nesicelo sokufikelela kwirekhodi

Uza kwaziswa ngokubhaliweyo ukuba isicelo sakho siye samkelwa okanye siyalwa. Ukuba ungathanda ukwaziswa ngenye indlela, nceda ucacise indlela kwaye unike iinkcukacha ezifanelekileyo ukuze kuqinisekiswa ukuba isicelo sakho siyahlangatshezwa.

Ungathanda ukwaziswa njani ngesigqibo malunga nesicelo sakho sokufikelela kwirekhodi?

Isayinwe ngalemini (usuku) lwe (inyanga)..... (unyaka)

.....
UPHAWULA LOMNTU OCELAYO / LOMNTU OCELWE UKUBA AFIKELELEKE KWIREKHODI

UMXHASA B: IIMALI EKUFUNEKA ZIBHATALIWE



IIMALI EKUFUNEKA ZIBHATALIWE

Imirhumo eliqhelekileyo igrityiweyo ngokuhambelana neCandelo II yeSaziso soRhulumente (R187) esashicilelwa kwiGazithi yaRhulumente ngo-15 kuFebruwari 2002.

INKCAZO YEMALI		ixabiso le-RAND
Imirholo Yezicelo [Icandelo 22(8)]		
1.	Imali yesicelo ekufuneka ihlawulwe ngumntu ngamnye ocelayo, ngaphandle komntu ocelayo ngokwakhe, ekhankanywayo kumthetho 7 (2).	35,00
Iintlawulo zoPhindo [Icandelo 15(3)] (zisebenza kuphindo lwemibhalo ethunyelwa ngokuzithandela okanye enikezelwa ngokuzenzekelayo)		
2.	Imali yokufumana ikopi yomhlahlandlela njengoko kucetyiswe kumyalelo 5(c) yi-R0,60 ngekxosi ye-photocopy yephepha le-A4 okanye inxalenye yalo.	0,60 ngephepha
2.1	limfuno zemirhumo zokuphindaphinda ezikhankanywe kumthetho 7(1) zilandela ngoluhlobo:	
2.1.1	Ngomkopi wonke wephepha elingu-A4 okanye inxalenye yalo	0,60
2.1.2	Kwikopi nganye epapashiweyo yephepha ngobungakanani be-A4 okanye inxalenye yalo egcinwe kwiikhompyutha, okanye ngendlela yombane okanye ekwaziyo ukufundwa yimishini	0,40
2.2	Ukuba ufuna ikopi kwisimo esifundeka kwikhompyutha kwi:	
2.2.1	idiski eqinileyo	5,00
2.2.2	idiski encinci	40,00
2.3	NgesiQinisekiso wemifanekiso ebonakalayo:	
2.3.1	kwiphepha elilinganayo ne-A4 okanye inxalenye yalo	22,00
2.3.2	ngexopi yemifanekiso ebukwayo	60,00
2.4	Ngokubhaliweyo kwirekhodi yeaudio:	
2.4.1	kwiphepha elilinganayo ne-A4 okanye inxalenye yalo	12,00
2.4.2	ukufumana ikopi yerhafu yezandi	17,00
IiFizi zokuFikelela (ziyasebenza kubaqulunqiwe ngokwefomu yokuFaka Isicelo se-PAIA)		
3.	(1) Imirhumo yokufikelela ekufuneka ihlawulwe ngumfaki-sicelo echazwe kumthetho 7(3) imi ngolu hlobo lulandelayo:	
3.1	Ngomkopi wonke wephepha elingu-A4 okanye inxalenye yalo	0,60
3.2	Kwikopi nganye epapashiweyo yephepha ngobungakanani be-A4 okanye inxalenye yalo egcinwe kwiikhompyutha, okanye ngendlela yombane okanye ekwaziyo ukufundwa yimishini	0,40
3.3	Ukuba ufuna ikopi kwisimo esifundeka kwikhompyutha kwi:	

3.3.1	idiski	5,00
3.3.2	idiski elincinci	40,00
3.4	NgesiQinisekiso wemifanekiso ebonakalayo	
3.4.1	kwiphepha elilinganayo ne-A4 okanye inxalenye yalo	22,00
3.4.2	ukufumana ikopi yemifanekiso ebonakalayo	60,00
3.5	Ngokubhaliweyo kwirekhodi ye-audio	
3.5.1	kwiphepha elilinganayo ne-A4 okanye inxalenye yalo	12,00
3.5.2	ukuze ufumane ikopi yomkhumbuzo womboniso wezandi	17,00
Imirhumo yoKhangelo noLungiselelo		
4.	khangela kwaye ulungise irekhodi ukuze lidlule, R15,00 ngeyure nganye okanye inxalenye yeyure, ngaphandle kweyure yokuqala, efunekayo ngokufanelekileyo kule nkqubo yokukhangela kunye nolungiselelo	15,00 ngeyure ngaphandle kweyure yokuqala
Idiphozithi Efunekayo [Icandelo 22(2)]		
5.	(2) Ngokweenjongo zesahluko 22(2) soMthetho, oku kulandelayo kuyasebenza:	
5.1	iiyure ezintandathu njengeyexesha lokugqibela elidlulwayo ngaphambi kokuba idiphozithi ihlawulwe; kwaye	
5.2	Ithutyana elinye kwelithathu lemali yokufikelela kufuneka ihlawulwe njengediphozithi ngumfakisicelo.	
Imirhumo yePosi		
6.	(3) Imirhumo yeposi yokwenene iyahlawuliswa xa ikopi yomthombo kufuneka ithunyelwe kumfaki-sicelo	

IFOMU B
ISAZISO OKUMANGALA

(Icandelo 74 loMthetho wokukhuthaza ukufikelela kolwazi, 2000 (UMthetho inani.2 ka-2000)) [Umthetho 9]

CHAZA INOMBOLO YAKHO YEREFERENSI: _____

A. Iinkcukacha zombutho woluntu

UMphathi wolwazi/UMphathi oncedisa umphathi wolwazi:

Iinkcukacha zomfaki-sicelo/umntu wesithathu ofaka isikhalazo sangaphakathi.

B. Iinkcukacha zomntu ocele ukufikelela kwirekhodi

- (a) *(a) Iinkcukacha zomntu ocele ukufikelela kwirekhodi kufuneka zibhalwe apha ngezantsi.*
- (b) *(b) Uqina bamandla apho isicelo senziwa khona, ukuba siyafuneka, kufuneka sincanyathiselwe.*
- (c) *(c) Ukuba umntu ofaka isikhalazo ngowesithathu kwaye engenguye umntu owayecelwe ekuqaleni, iinkcukacha zomntu ocele ulwazi kufuneka zibekwe ku-C ngezantsi.*

Amagama akho ewonke nefani:	
Inombolo yesazisi:	
Idilesi yeposi:	
Inombolo yomakhalekhukhwini:	
Idilesi ye-imeyili:	

Umthamo apho isicelo senziwa khona, xa senziwa egameni lomnye umntu:

C. linkcukacha zomntu ocelayo

Eli candelo kufuneka ligcwaliswe kuphela ngumntu wesithathu (ngaphandle kwalo ucelileyo) efaka isikhalazo sangaphakathi.

Amagama wakho ewonke nefani:	
Inombolo yesazisi:	

D. Isigqibo apho kufakwe khona isikhalazo sangaphakathi.

Beka uphawu uphawu X kwisigqibo apho kufakwe khona isicelo sangaphakathi kwibhokisi efanelekileyo	
	Ukwala isicelo sokufikelela kwirekhodi
	Isigqibo malunga neemali ezichazwe ngokwecandelo 22 loMthetho
	Isigqibo malunga nokwandiswa kwexesha apho isicelo kufuneka siphathwe ngaphakathi kwemigangatho yesahluko 26(1) soMthetho
	Isigqibo ngokwecandelo 29(3) loMthetho sokwala ukufikelela kwifomu eceliwe ngumntu ocele irekhodi
	Isigqibo sokwamkela isicelo sokufikelela kwirekhodi

E. Izizathu zokufaka isikhalazo

Ukuba indawo enikiweyo ayanelanga, nceda uqhubeke kwiphepha elihlukileyo uze ulidibanise nalo kulefomu.

Kufuneka usayine wonke amaphepha ongezelelweyo.

Chaza izizathu sokuba kutheni ufaka esisikhalazo:

Chaza naluphi na ulwazi olunokubaluleka ukuze siqwalaselwe isikhalazo sakho:

F. Isaziso sesigqibo sesikhalazo osifakileyo

Uya kwaziswa ngokubhaliweyo ngesigqibo kwisicelo sakho sangaphakathi. Ukuba ungathanda ukwaziswa ngenye indlela nceda uchaze indlela kwaye unikeze iinkcukacha ezifunekayo ukuze kujonganwe nesicelo sakho.

Chaza indlela ofuna ukwaziswa ngayo ngesigqibo esithathiweyo:

Iinkcukacha zendlela ofuna ukuchazelwa ngayo:

Isayinwe ngalemuni (usuku) lwe (inyanga) (unyaka)

.....
UTYIKITYO LOMNTU OFAKA ISIKHALAZO

LISETYENZISWA NGUMANYANO KUPHELA ELICANDELO

IREKHODI ELISEMTHETHWENI LESIKHALAZO ESENZWE PHAKATHI

Isikhalazo sifunyenwe ngomhla _____ (umhla) Ngu:

Amagama wakho ewonke nefani:	
Isikhundla kwi-Trans-Caledon Tunnel Authority:	
UMphathi woLwazi/ ISekela loMphathi woLwazi	

Isikhalazo esihamba nezizathu zokuthatha isigqibo somphathi wolwazi/umphathi onceda umphathi wolwazi, kwaye, apho kufanelekile, iinkcukacha zomntu wesithathu obandakanyekayo okanye ohlanganiswe nekhasi, sithunyelwe ngumphathi wolwazi/umphathi oncedisa umphathi wolwazi ngo (umhla) kwimvelaphi efanelekileyo.

1. ISIPHUMO SESIKHALAZO:

Isigqibo esithathwe nguMphathi wolwazi/ ngumphathi oyesekela soMphathi wolwazi

Iqinisekisiwe/Isigqibo esitsha esitshintshe isigqibo esitsha:

Uumhla

1.1 Igunya elifanelekileyo

Yamkelwe nguMphathi wolwazi/ngumphathi osekela umphathi wolwazi:

kwiGunya elichaphazelayo ngomhla (umhla):

ISICWANGCISO SOKU-1

IINKQUBO ZOKUQHAGAMSHELANA ZABASEBENZI BEENGQONDO

UMPHATHI WOLWAZI

Igama: Mr Percy Sechemane
Umakhalekhukhweni: 012 683 1200
I-imeyili: paia@tcta.co.za

ISEKELA LOMPHATHI WOLWAZI

Igama: Mr Sibusiso Nodwengu
Umakhalekhukhweni: 012 683 1200
I-imeyili: paia@tcta.co.za

Igama: Ms Hanje Botha
Umakhalekhukhweni: 012 683 1200
I-imeyili: paia@tcta.co.za

Igama: Ms Wilma de Witt
Umakhalekhukhweni: 012 683 1200
I-imeyili: paia@tcta.co.za

UKUFUMANA ULWAZI IINKONZO ZIQHELEKILEYO

I-imeyili: paia@tcta.co.za

ISICWANGCISO SESI-2

IINKCUKACHA ZOQHAGAMSHELWANO UMLAWULI WOLWAZI (EMZANTSI AFRIKA)

Itshathi engezantsi ibonisa iinkcukacha zonxibelelwano zoMphathi weNkcukacha (uMzantsi Afrika) ezinokufikelelwa ngokuqwalasela izicelo ze-PAIA.

Umlawuli woLwazi (Mzantsi Afrika)	
inombolo yomakhalekhukhwini:	+27100235200
Idilesi ye-imeyili:	enquiries@info regulator.org.za
Idilesi yeposi:	P O Box 31533 Braamfontein 2017
Idilesi yesitrato:	The Information Regulator (South Africa) JD House 27 Stiemens Street Braamfontein JOHANNESBURG 2000
Ukungenisa iwebhusayithi:	enquiries@info regulator.org.za PAIACompliance@info regulator.org.za

ISICWANGCISO SESI-3

IINDIDI ZOLWAZI LWEZIFUNDO EKUFUNEKA ZICELWE NGOKUSESISIKWENI

Itshathi engezantsi iveza ulwazi olunxulumene nezifundo ezithile ezifunwa ngokusesisikweni ngokwemigaqo ye-PAIA.

Iindidi	Umxholo
Imicimbi yoLawulo lweShishini	<ul style="list-style-type: none"> • Imivuzo yeBhodi • Ii-ajenda nemizuzu yentlanganiso yeBhodi • Ii-ajenda nemizuzu yentlanganiso yabaphathi bekomiti • Ii-ajenda nemizuzu yentlanganiso yabalawuli bekomiti • Incwadana yoBhaliso lwebhodi kunye neMigangatho yoNxibelelwano • Inkqubo yonyaka yebhodi • Ukunikezelwa koGunyaziso • Ukungqubana kunye notyikityo lwemali
Izivumelwano	<ul style="list-style-type: none"> • Iiprojekthi • Amanye amazwe
Ezemali	<ul style="list-style-type: none"> • Iincwadi zoBhalo-mali kunye namaphepha • Iingxelo zebhanki • Iimali ezingenayo • Iinkcukacha zabahloli bezezimali • Iingxelo zabahloli bezemali abangaphandle • Izinto ekufuneka zezwe ngemali • Izinqinisekiso nokhuseleko • Imali engeniswayo kunye neNkcitho mali • Iingxelo-mali Yesikhalazo neyonyaka • Uhlahlo-lwabiwo mali yeNhlango • Irejista yezixhobo zekampani • Uluhlu lwabaniki mali nabatyala imali • Amanye amaxwebhu anxulumene neNtlawulo yerhafu. • Iintlawulo zerhafu zegunya le-Trans-Caledon Tunnel
Abasebenzi boluntu	<ul style="list-style-type: none"> • Umgaqo-nkqubo woNikezelo yoNyaka kunye nesiseko sokubalwa • Imivuzo yolawulo • Irekhodi zokuziphatha kunye namaxwebhu anxulumene neenkqubo zokuziphatha • Amaxwebhu anxulumene neenzuzo zabasebenzi

Iindidi	Umxholo
	<ul style="list-style-type: none"> • Isicwangciso sobulungisa yemisebenzi • Umgaqo-nkqubo wokuqesha • Ukulimala ngexesha lomsebenzi • Iinkcukacha zemisebenzi • Irekhodi zokungazi emsebenzini • Uluhlu lwabasebenzi • Imizuzu yomhlangano kunye nombutho • Ulwakhiwo lwenkqubo • Irekhodi zoVavanyo lokuSebenza <ul style="list-style-type: none"> ○ Inkqubo yoPhuculo lwaBasebenzi ○ Ukunyuselwa kwabasebenzi • Iifayile zabasebenzi • Iimeko-nkqubo kunye neendlela zabasebenzi • Irekhodi ezinikelwe ngamalungu abasebenzi. • Amaxwebhu okuqesha kunye nokuqeshwa <ul style="list-style-type: none"> ○ Iintengiso ○ Ukukhetha abasebenzi • Ukuqesha abasebenzi • Umlinganiselo wemivuzo • Amakhadi amanqaku asetyenziswa kwiintetho ephakathi komqeshi nomqeshwa • Ukuthunyelwa kwexesha elifutshane • Isicwangciso soqeqesho nophuhliso • Iincwadana zokuqeqesha • Inkqubo yoNcedo lwaBasebenzi • Inkqubo ye-HIV/AIDS • Uphuhliso lwezakhono
Ubungcali boLwazi lweTekhnoloji	<ul style="list-style-type: none"> • Izivumelwano ezinxulumene neenkqubo zekhompyutha kunye neenkqubo zekhompyutha. • Iindleko zezinto zekhompyutha kunye nezinto zekhompyutha zangaphakathi

Ilungelo lobukrelekrele	<ul style="list-style-type: none"> • Imvume • Iziqinisekiso zokugunyaziswa • Imvume • Ipolisi zenshurensi • Irekhodi zenshurensi • Ilayisenisi • Iimvume • Uyilo lweprojekthi
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Iindidi	Umxholo
Imiyalelo yeNkonzo	<ul style="list-style-type: none"> • Imiyalelo yeNkazimulo kuzo zonke iiprojekthi • Isivumelwano esenzwe ngabanikazi beeSabelo
Izinto ezinokuhanjiswa nezinto ezingahanjiswa	<ul style="list-style-type: none"> • Izivumelwano zokuqeshisa nabalimi beendawo • Ubugqina bokuba ngumnini wezinto eziphathekayo • Izatifikethi zobunini bezindlu ezihamba phantsi koLungu lwegunya le-Trans-Caledon Tunne
Izicwangciso	<ul style="list-style-type: none"> • Izicwangciso zoShishino • Izicwangciso zoMsebenzi woLuntu
Imigaqo-nkqubo	<ul style="list-style-type: none"> • Ngokwezicwangciso • Ngokusebenzayo
Iiprojekthi	<ul style="list-style-type: none"> • Ulwazi malunga neenkqubo zokusingqongileyo
Iingxelo	<ul style="list-style-type: none"> • Iingxelo zoVavanyo • Iingxelo yeKota
Ulawulo Lwemingcipheko	<ul style="list-style-type: none"> • Isicwangciso soQhubekako lweShishino • Iingxelo zoLawulo lweengozi kwiShishini liphela • Iingxelo zezehlo ezinxulumene nokhuseleko nokhuseleko lomntu • Iingxelo zenshurensi kunye neepolisi • Iingxelo zezempilo kunye nokhuseleko emsebenzini

linkonzo nolawulo	<ul style="list-style-type: none"> • linkontileka zokugcinwa • linkontileka zonikezelo lweeNkonzo nazo zonke iinkampani zonikezelo lweeNkonzo
Ulawulo loMthwalo woMba	<ul style="list-style-type: none"> • Izaziso zeTenda • limvume zoKomiti zeMbaso • lirejista zokuthatha inxaxheba kwizakhono zangaphambi kotyalo- • Isicelo seentetho • Umgaqo-nkqubo woLawulo loMngcelele wokuhanjiswa kwezinto • Ukungeniswa kweTenda
Unxibelelwano	<ul style="list-style-type: none"> • Isicwangciso soNxibelelwano lwaNgaphakathi • Isicwangciso soNxibelelwano ngeMithombo yeendaba • Ukukhutshwa kwemithombo yeendaba legunya le-Trans-Caledon Tunnel